

Lanark County Community Justice Governance Committee Meeting Notes

January 18, 2024 4-5:30pm

Attending: *Stephen Graham, Marilyn Bird, Barry Fisher, David Burkett, Tamara Derkzen*

Guest: *Christine Peringer*

Everyone was welcomed and checked in.

Tamara agreed to take notes.

Verbal report on Strategic Planning (Christine). Christine reminded us that there are 4 aspects to her contract.

1. The Board Self Evaluation. This is complete. She has used this information in planning for the Strategic Planning Day on January 27th.
2. The Business Planning. Christine shared that a lot of work is happening in this area. She will soon be creating a document with different potential pathways for growth for LCCJ. Much gratitude to David who provided significant research into other community justice initiatives, including salaries and revenue sources. She will present this information at next week's Board meeting. The planning team will then meet to create a draft.
3. Strategic Planning. Christine has spoken with 10 community partners at length, 7 volunteers and all of the Board members. This information will be compiled in a package and also informs our discussions on Strategic Planning Day.
4. Policy Review. Christine will begin this next week by starting to assemble the policies and standards.

There was some discussion about our involvement with school boards that encompass a large geographic area outside of Lanark County. This is an ongoing issue and a work in progress. Certainly this may be part of our discussions on January 27.

Christine shared that this Strategic Plan will include a 1-2 page document to summarize the document. She is open to a changing of format if needed. Clearly, the plan will include the strategic directions, specific tasks achieved and some performance indicators for each.

Thank you to Christine. Everyone is looking forward to the Strategic Planning Day.

Board Recruitment. It was agreed that as this is a working board, sometimes tasks and meetings can become onerous. We currently have 2 vacancies on the Board. There was discussion about whether we are seeking certain skills, or more open to candidates with varied backgrounds. It was agreed that a Nomination Committee is needed to begin identifying priorities, time availability, initiate the advertisement process and vetting system, along with expectations. The Committee would also schedule interviews for candidates who will then be affirmed at the AGM in July. We will continue to seek interest in this committee by bringing it to the Board Meeting next week.

Program Coordinator Recruitment. Thank you to Joellen for currently managing both the ED and Program Coordinator role, since Sheri's resignation. She is working on 2 forums currently and attending court. It was agreed that this is not sustainable and we need to fill the manager role in a timely manner. The advertisement has gone out widely on social media and there has been some significant interest. The recruitment closes on January 31. A question remained about acknowledging the former Program Coordinator's many years of service at some point.

ONCA transition. Marilyn is the Chair of the working group around transitioning to ONCA, which we need to complete by the end of this year. The working group will bring the draft document to the board, which outlines our current bylaws and the new ONCA regulations. A goal with ONCA is to make the information easier to understand, accessible to everyone. The document will then be brought to the AGM for approval by the overall membership. Thank you for this work, Marilyn and the working group. Marilyn will send the information to Barry also.

Meeting ended at 5:30pm.

Thank you to everyone for attending.