



VOLUNTEER SCHOOL/YOUTH CENTRE OUTREACH - POSITION DESCRIPTION

Lanark County Community Justice Program (LCCJP) is a registered charity with the vision of a community that embraces restorative practices to repair harm, build community and strengthen relationships. LCCJP is currently recruiting **volunteers** to work on a new program promoting the use of restorative practices with the youth in our service area. This program will see volunteers assigned to each of the schools and youth centres to assist teachers, students and parents in the development of a culture of restorative approaches. Volunteers will be directly accountable to Team Leaders in a team environment.

EXPECTATIONS:

- Applicants will be provided a full day of training which will be held on your choice of either Tuesday August 23 or Thursday August 25, 2016. Location and time of training will be advised. There is no charge for the training.
- Applicants will be required to sign a confidentiality agreement and to provide a satisfactory Vulnerable Sector Check before being assigned to a school or youth centre.
- Applicants who complete the training will be invited to an interview before being accepted as a volunteer in this program.
- Volunteers will be expected to commit a 3 hour block of time for their work in the schools at least once per week during the school year.
- Volunteers will participate in one training/mentoring meeting each month; such meetings to be held during daytime hours at a variety of locations throughout Lanark County.

AREAS OF RESPONSIBILITY:

- Establish a working relationship with the students and staff of your assigned school(s) or youth centre(s) and introduce the concept of using a restorative approach.
- Be available to assist teachers or student leaders in the use of a restorative approach including circle forums.
- Develop a restorative resource space within each assigned facility which might be a bulletin board, kiosk, brochure rack or other similar installation.
- Coordinate and communicate with your Team Leader on a regular basis.
- Promote LCCJP throughout the serviced area.

- Assist the LCCJP evaluation team in the completion of pre- and post-surveys with participants.
- Ability to work a flexible schedule.
- Other duties as assigned.

QUALIFICATIONS AND SKILLS SET

- Positive mindset
- Enthusiasm for learning and personal growth
- Effective collaborator who enjoys working with others
- Comfortable communicating with children and youth
- Good listener
- Good organizational skills
- Good problem-solving skills

SUBMISSION OF APPLICATION:

Please forward your resume and a cover letter by email only to Andrew Lynch, Community Animator at andrew@commjustice.org with **Confidential- Volunteer New Program** in the subject line. No phone calls or walk-ins will be accepted. Further information about LCCJP can be found on our website at www.commjustice.org. Deadline for applications is Wednesday July 13, 2016 at 4:00 p.m.

This program is funded with the assistance of the Ontario Trillium Foundation, an agency of the Government of Ontario, the United Way of Lanark County and the Law Foundation of Ontario.