

**Lanark County Community Justice Program  
Board of Directors' Meeting following the AGM  
November 19, 2015, 9:15 p.m.  
Lions Club Hall, Arthur Street, Perth**

**MINUTES**

**Present:** Margo Bell, Bob Chaplin, Betty Jo Dean, Scott Ferguson, Murray Long, Christine Peringer, Brian Peters, Brenda Reinkeluers, Beth Peterkin (ED)

**1. Welcome and Preliminaries**

- a) Appointment of Christine Peringer as Acting Chair for this meeting (motion)  
M/S/C Brenda/Brian
  
- b) Check in and welcome (done)
  
- c) Review and Adoption of Agenda (motion)  
M/S/C Murray/Scott
  
- d) Declaration of Conflict of Interest (non declared)
  
- e) Approve Minutes of Board Meeting of October 15, 2015 (motion)  
M/S/C Betty Jo/Brian

**2. Board Documentation**

Beth provided Board members with the following documentation to complete and sign:

- a) Board Member Confidentiality Statements (all members)
- b) Offence Declaration Forms (returning members only)
- c) Vulnerable Sector Screening requirements (new Board members)
- d) Flash Drive training package as required by the MAG (new Board members)

**3. Appointment of Officers (motion)**

- a) Chair: Murray Long
- b) Vice Chair Brian Peters
- c) Treasurer Betty Jo Dean
- d) Secretary Bob Chaplin

Motion to appoint Murray Long, Brian Peters, Betty Jo Dean and Bob Chaplin as Officers of the Board in the positions in which they agreed to serve

M/S/C Murray/Bob

#### 4. Appointment of Signing Officers (motion)

Motion that the signing officers of Lanark County Community Justice program be updated to read "any two of the following, who will be responsible for signing cheques, instruments and agreement and also for establishing credit":

- |                       |               |
|-----------------------|---------------|
| 1. Chair              | Murray Long   |
| 2. Treasurer          | Betty Jo Dean |
| 3. Director           | Bob Chaplin   |
| 4. Director           | Margo Bell    |
| 5. Executive Director | Beth Peterkin |

M/S/C Murray/Bob

#### 5. Closing

Beth reviewed the following upcoming events:

- a) Board Orientation for New Members – November 23 at 7:00 pm in Room 10-D
- b) Giving Tuesday Open House – Beth signed LCCJP up for this event on December 1 from 10:00 to 4:00 at which anyone is invited to drop by and also asked to bring new socks or mitts for donation (which will be passed on to other agencies) as well as encouraged to make cash donations (to LCCJP).
- c) Board Meeting – December 3 at Michael's Table (note the time has changed to **5:30 p.m.** which will be the future start time for Board meetings)
- d) Other Upcoming Meetings/Events
  - Christmas Fundraiser with Dickens – Monday, December 7
  - Dinner for Volunteers to be held in January
- e) Closing Round

Beth noted that she would be away from January 2 to January 18.

Members of the new Board expressed their enthusiasm to be on this Board, and expressed their appreciation for the excellent organization of the AGM, including the professional appearance of the Annual Report, the inspired choice of a guest speaker, the choice of live music, and the coordination of the myriad of details that led to its very smooth running.

f) Adjournment (motion)

Betty Jo moved to adjourn

These minutes are declared to be a true and accurate record of the Lanark County Community Justice Program Board of Directors' meeting of November 19, 2015.

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Signature

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Title

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Signature

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Title